

MAYSSA JAMMOUL

Architect | Urban Planner | International Cooperation Specialist| Certified Project Manager
Ontario, Canada| +1 (416) 991-4996 | mayssa.jammoul@outlook.com |

PROFESSIONAL SUMMARY

An Architect and Urban Planner with extensive experience in project management, specializing in sustainable urban development, design development and strategic planning. Proven ability to manage urban planning projects with a focus on environmental sustainability and social inclusivity. I've worked on high-profile projects across KSA and Qatar, encompassing large-scale projects, PPP documentation, and policy research.

CORE COMPETENCIES

- Sustainable Development
- Stakeholder Communication
- Strategic Planning
- Business Analysis
- Policy Development
- Environmental Assessment
- Regulatory compliance
- Interdisciplinary Collaboration
- Urban Policy Analysis

WORK EXPERIENCE

Urban Planner – (KSA, Remotely, Freelance contract)

2024 – Present

Sub-Consultant (PPP Documentation, proposal development)

- Developed policy-driven proposals and strategic plans for infrastructure and urban development projects, ensuring alignment with public sector objectives and regulatory requirements.
- Defined KPIs to monitor project success, emphasizing policy adherence and sustainable development throughout project phases.
- Conducted benchmarking and analysis of urban policy frameworks and best practices from global and regional case studies to inform strategic decision-making.
- Applied quantitative and qualitative methods to assess urban interventions, such as pedestrian traffic and local community impact, ensuring alignment with policy goals.
- Analyzed demographic data to inform equitable urban development strategies and enhance public policy planning.
- Conducted environmental impact assessments in line with local policies to promote sustainable urban growth.
- Evaluated the social and economic inclusivity of projects to foster community engagement and compliance with policy standards.
- Adapted urban planning strategies to local cultural and regulatory contexts to ensure policy alignment and support effective implementation.

Architect– Qatar Consol (Doha, Qatar)

2021 – Present

Project Coordinator- Assistant Project Manager

Projects: Four Seasons Hotel Doha, Raffles Hotel, Waab City (Qatar)

- Successfully delivered architectural fit-out projects on time and within budget, overseeing project scopes exceeding 5 million QAR.
- Coordinated cross-functional teams (architectural, structural, MEP) to ensure cohesive project integration.
- Created and reviewed project plans and shop drawings, ensuring compliance with client specifications and regulations.
- Liaised with clients and sub-contractors to ensure smooth execution and resolve issues.
- Prepared and submitted competitive bids and tenders, clearly outlining project requirements.
- Managed claims, including preparation and analysis to ensure project compliance and mitigate risks.
- Submitted RFIs to address and resolve on-site issues, ensuring smooth project progression and alignment with design specifications.
- Conducted detailed design review and development based on IFC (Issued for Construction) drawings to ensure accuracy and compliance with project specifications
- Prepared detailed material specifications by selecting and evaluating materials for projects, ensuring compliance with design requirements, client expectations, and industry standards.

EDUCATION

Master's in international Cooperation in Urban Planning

Institut d'urbanisme et de géographie Grenoble Alpes, 2019 – 2020 (Grenoble, France)

- Resilience and urban planning workshop in collaboration with Grenoble municipality
- Housing policies in Europe

Master's in architecture

Lebanese University-Faculty of architecture and fine arts, 2014 – 2019 (Beirut, Lebanon)

- Thesis in urban rehabilitation in Beirut

CERTIFICATION

- Global consultant bootcamp certificate ®
Certified by CPD UK. Bootcamp includes developing PMO strategies for Saudi governmental entities under Case In Point consultancy.
- National adaptation plan – UN
- UPDA – registered architect in Qatar
- Proficient Project Manager certificate ®
Certified by CPD UK.
- 1st place winner in IOM hackathon Qatar

LANGUAGES

- Arabic – Native
- English- Fluent
- French- Fluent